



HISTORIC PRESERVATION AWARDS SUBCOMMITTEE of the Tucson-Pima County Historical Commission (T-PCHC) meeting of Monday, June 20, 2016, at 4:00 P.M. at Rincon Market, 2513 E. 16th St., Tucson, Arizona

LEGAL ACTION REPORT AND SUMMARY OF MINUTES

1. Roll call.

The meeting was called to order at 4:11 p.m. Commission chair Teresita Majewski chaired the meeting, and Commissioners Beth Grindell, Marty McCune, and Patsy Waterfall (arrived 4:23) were in attendance. A quorum was present. Citizen member Sarah Herr was also present.

2. Introductions.

No introductions were made. No action taken.

3. Debrief on process, budget, and implementation of May 21, 2016, Historic Preservation Awards Ceremony.

Discussion was held. No action taken. Schedule established for implementing this year's program worked fairly well. Overall agreement that ceremony was quite successful (100–120 estimated attendance); feedback was positive. The venue was excellent and a good value. Possible downside of this venue is the unusual setup for ADA accessibility. The tours offered were well attended. Materials produced (nomination materials, invitations, programs, poster made for event showing awardees was a new addition this year). Maybe do a Power point presentation at ceremony in 2017; discussed inconsistent submission of images that could be used. Need to work on how this is worded on nomination form for 2017. Bringing in supporters/partners to use their networks to send out information probably increased diversity of nominations and attendance at ceremony. Posting on City Preservation website a good idea also; Commissioner Grindell and Citizen Herr will speak with City Historic Preservation Officer Jonathan Mabry to update materials now on City website. Using Dropbox for access to awards materials during the process worked well again this year. Press release use by press sources

could be better. Citizen Herr was thanked for all of her assistance to the subcommittee.

4. Summary and recommendations for process, budget, and implementation of 2017 Historic Preservation Awards Ceremony.

Discussion was held. No action taken. Suggest having the first subcommittee meeting for the 2017 awards program, securing the venue, and preparing the budget request in late 2016. Few supplies for the awards program will need to be purchased for 2017 (maybe a few more large frames will be needed). Will need to determine whether the Tucson Historic Preservation Foundation (THPF) will be covering the cost of fabricating the Smith Award in 2017; if not, this will need to be included in the budget. Use of Dropbox will continue. Will try to convert the mailing list database from a MS Word table to an actual database that can be alphabetized more easily (Majewski will investigate). Commissioner Waterfall has already updated the list using information from the sign-in sheets from the 2016 ceremony. We would like to get more homeowner projects recognized. One way may be to better involve Historic Zone Advisory Boards (Michael Taku at Planning and Development Services has this list). Another way would be for the Plans Review Subcommittee to be on the lookout for excellent projects that come through the review process and then watch for when they are completed. Also, the local historic architecture community could be contacted during the open period for nominations. The publicity program should be reviewed for 2017; what is the correct format for the city press releases? We will try to get the El Presidio Neighborhood more involved in the awards program, as the Smiths, for whom the commission's highest award was named, were residents of that neighborhood. Discussion was held on whether we should compile a list of email addresses now that the THPF no longer emails out program notices for us. We need to find the protocols for a commission to send out to a large email list, in order to determine if developing a list is even feasible.

5. Adjournment. The meeting adjourned at 5:10 p.m.